

To know more about us
Before filling this form
you are advised to visit
Website : w w w. melam.com



APPLICATION FORM

(To be filled in own handwriting)

Post applied for.....

1. Full Name
(Underline Surname) :

2. Permanent Address :

3. Address for correspondence with Telephone No. if any

Telephone No. Resi. Mobile :

E-mail :

4. Age & Date of birth :

5. Sex Male Female

6. Height.....cms Weight.....kgs

7. Family History, Single/Married/Widower Religion :

If married Husband / Wife's Name, Occupation

Children with age Male : Female:

Other Members and age Father Mother Brothers Sisters

Dependent Members :

8. Father's Name & Occupation

9. Academic and Technical Qualifications, beginning S.S.L.C.

Year From to	School / College University / Institution	Examination Degree	Main Subjects	Percentage of Total Marks obtained	Class / Distinctions & Scholarships etc, and other special achievements

10. Professional or other qualifications, including membership in professional organizations.

11. Details of other specialized training, knowledge and experience :

12. Achievements / Awards own details :

Driving licence Two wheeler Yes No Four wheeler Yes No
 Passport Holder Yes No Election Commission Identity card Yes No

13. Address of local police station :

14. Present/Latest employment details
 Brief job description

Date Started	Date left (if applicable)	SALARY		FRINGE BENEFITS		Reason for leaving Contemplated leaving
		Starting	Present/Last	Starting	Present/Last	

If appointed, how soon can you join duty? :

15. Employments Previous to Above (Latest to come first)

Name, Address & Nature of Business Employer		Designation & description of duties	
Date started	Date left	Salary at leaving	Reason for leaving

16. What remuneration do you expect? :

17. Travels in / outside India
State briefly the nature of trips :

18. Languages Spoken & Written :

HEALTH

19. What Serious illness, operations or accidents did you have during the past five years, Give details. :

20. Do you wear glasses
If so power of the glasses :

BIOGRAPHICAL

21. What made you to apply for this job ? :

22. Please give a brief description of your career since leaving school/college, (if you have just left college, you may give a description of your career at school and college your extra - curricular activities and the career you are planning for yourself). Please give this in your own handwriting. Please emphasize what you hold to be notable achievements on your part.

(Add extra pages if required).

23. Name of your relatives (if any) who work / worked in any of our organization
Details with relationship.

REFERENCES : (Please write in capitals)

Name :

Address :

Name :

Address :

Place :

Date :

Signature of the applicant

Please return this data sheet to

The Director (P & A)
Melam Group of Companies
Panampilly Nagar Avenue,
Cochin - 682 036, South India

FOR OFFICE USE ONLY

Received on :

Screened by :

Remarks

Whether the applicant can be called for interview or not ?

Yes / No. :

(Signature)
Secretary
Selection Board