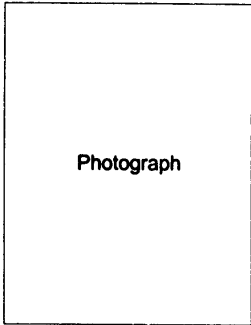


To know more about us  
Before filling this form  
you are advised to visit  
Website : [www.melam.com](http://www.melam.com)



### APPLICATION FORM

(To be filled in own handwriting)

Post applied for .....

- 1. Full Name  
(Underline Surname) :
  
- 2. Permanent Address :
  
- 3. Address for correspondence with Telephone No. if any

- Telephone No.                      Resi.                      Mobile:
- E-mail :
- 4. Age & Date of birth                      :
  
- 5. Sex.                      Male                      Female
  
- 6. Height.....cms                      Weight.....kgs

7. Family History, Single/Married/Widower                      Religion :

If married Husband / Wife's Name, Occupation

Children with age                      Male :                      Female :  
Other Members and age                      Father                      Mother                      Brothers                      Sisters

Dependent Members :

8. Father's Name & Occupation

9. Academic and Technical Qualifications, beginning S.S.L.C.

| Year From to | School/College University/Institution | Examination Degree | Main Subjects | Percentage of Total Marks obtained | Class/Distinctions & Scholarships etc. and other special achievements |
|--------------|---------------------------------------|--------------------|---------------|------------------------------------|---|
|              |                                       |                    |               |                                    |   |

10. Professional or other qualifications, including membership in professional organizations.

11. Details of other specialized training, knowledge and experience:

Achievements/Awards own details :

Driving licence      Two wheeler  Yes  No      Four wheeler  Yes  No

Passport Holder  Yes  No      Election Commission Identity card  Yes  No

13. Address of local police station :

14 Present / Latest employment details  
Brief ob description

| Date Started | Date left (if applicable) | SALARY   |                | FRINGE BENEFITS |                | Reason for leaving Contemplated leaving |
|--------------|---------------------------|----------|----------------|-----------------|----------------|---|
|              |                           | Starting | Present / Last | Starting        | Present / Last |   |
|              |                           |          |                |                 |                |   |

If appointed, how soon can you join duty?

15. Employments Previous to Above (Latest to come first)

| Name, Address & Nature of Business Employer |           | Designation & description of duties |                    |
|---|-----------|-------------------------------------|--------------------|
|   |           |                                     |                    |
| Date started                                | Date left | Salary at leaving                   | Reason for leaving |
|   |           |                                     |                    |

16. What remuneration do you expect? :

17. Travels in / outside India  
State briefly the nature of trips :

18. Languages Spoken & Written :

**HEALTH**

19. What Serious illness, operations or accidents did you have during the past five years, Give details :

20. Do you wear glasses :  
If so power of the glasses

**BIOGRAPHICAL**

21. What made you to apply for this job? :

22. Please give a brief description of your career since leaving school / college, (if you have just left college, you may give a description of your career at school and college your extra-curricular activities and the career you are planning for yourself). Please give this in your own handwriting. Please emphasize what you hold to be notable achievements on your part.

(Add extra pages if required)

23. Name of your relatives (if any) who work / worked in any of our organization  
Details with relationship.

**REFERENCES : (Please write in capitals)**

Name :  
Address

Name :  
Address

Name :  
Address

Name :  
Address

(Two of these four references should preferably be your colleagues or immediate supervisors  
in your present or latest employment)

Place :

Date :

Signature of the applicant

Please return this data sheet to

The Director (P & A)  
**Melam Group of Companies**  
Panampilly Nagar Awanue,  
Cochin - 682 036, South India

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**FOR OFFICE USE ONLY**

Received on :

Screened by :

Remarks :

Whether the applicant can be called for interview or not ?

Yes/ No :

(Signature)  
Secretary